



Blessed Sacrament Catholic Primary School

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Headteacher: Mr C Davey

www.bsprimary.com

**"Aim high – Live life to the full!" (John 10:10)
School attendance is everyone's responsibility!**



Extended Services

SD/DM

Friday December 22nd 2023

Dear Parent/Carer,

This is a reminder that all Breakfast Club and After School Club money (debts) have to be paid by the start of term (Monday 8th January). **Any family wishing to book their child / children into either club who have an outstanding balance (but wish to continue to use our 'beyond the school day' service) will not be able to make a booking from the start of spring term.**

All bookings need to be made via the email bookings@bsprimary.com and **paid in advance** on School Gateway App or via a barcode. Bookings made without a payment cannot be taken.

If you have a debt for any Extended Services (in Breakfast or After School Club), school will be left with no choice but to withdraw your child's place. Bookings to attend any other paid for trips or a school holiday / residential also cannot be taken until outstanding debts are paid. School cannot continue increase its debts due to unpaid fees for services that parents are choosing to use beyond the school day.

If any parent or carer needs to discuss this, please can you firstly contact the main school office and arrange a meeting with the School Business Manager (Mrs Deakin).

Many thanks for your co-operation.

Yours sincerely,

C Davey

Mr Davey
Headteacher

