

Blessed Sacrament Catholic Primary School
Record form for a governor's school visit



NAME:	DATE:	TIME:
Purpose of visit <i>(previously agreed by the governing body with the Headteacher)</i>		
Links with the school development plan (SDP) <i>(How does the visit relate to a priority in the school improvement plan?)</i>		
Observations and comments by the governor <i>(e.g. what you saw; what you learned; what you would like clarified; how long the visit lasted)</i>		
Any 'next steps' arising for the governing body <i>(e.g. the way resources are allocated; the way school communicates; progress in implementing a key policy)</i>		
Action following governing body meeting <i>(Record any action agreed by the governing body with regard to this visit and desired impact)</i>		